

CABINET MINUTES

Kalamazoo Valley Community College Office of President

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of Sept. 7, 2010 Cabinet Meeting
Date: Sept. 9, 2010

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, DeHaven, Horton, Hutchins, Johnson, Kocher, Niewoonder and Schlack

Members Absent: Colby

TBO Discussion

- a. Reported on the following *Personnel* items:
 - o LaSonda Wells is the new counselor, effective Aug. 30, Billy Blair is the new full-time grounds worker, beginning Sept. 7, and Larissa Hunt begins as the new Student Admissions Specialist on Sept. 13.
 - o Also mentioned that a former KVCC employee passed away this weekend.
- b. Reality Checks:
 - o Mentioned that progress is being made on the issue related to data collection and the application for admissions.

Approval of Minutes

The Cabinet approved the minutes of the August 31, 2010 meeting as presented.

Other

- o Reported that the wind turbine is working again.
- o Shared the list of prioritized web payment projects.
- o Tony Ide, Mike Olvitt and some of their staff members will be moving, temporarily, to the vacant offices in the ATC during the ongoing construction project.
- o Briefly reviewed the agenda for the September Board meeting.

Achieving the Dream Discussion

Discussion was postponed until the next meeting.

Review of "Soft" Programs

- o Briefly reviewed enrollment and discussed areas with "soft" enrollments.

Travel

- o Continued the discussion regarding out-of-state travel. Agreed that requests to attend conferences, workshops and/or other training programs to out-of-state travel will be reviewed on a case-by-case basis.
- o Authorized Ezra Bell to attend NACADA conference in Orlando, Florida, October 3-6, 2010 – he will be presenting at the conference.

Grants

- Kathy Johnson will be meeting with West Michigan Higher Education Consortium in Grand Rapids on Sept. 8 to continue the discussions regarding joint application for a federal grant.

Next Meeting – The next meeting is scheduled for ***Tuesday, September 14*** and will begin at ***8 a.m.***